

Office of Legislative Liaison
Routing Slip

TO:	ACTION	INFO
1. D/OLL		✓
3. DD/OLL	✓	
3. Admin Officer		✓
4. Liaison		✓
5. Legislation		✓
6.		
7.		
8.		
9.		
10.		

SUSPENSE

9 Dec
Date

Action Officer:

DD/OLL

Remarks:

11/7
Date

Approved For Release 2008/01/03 : CIA-RDP91B00135R000200350007-6

03 : CIA-RDP91B00135R000200350007-6		DATE
TRANSMITTAL SLIP		
TO: Director, Office of Legislative Liaison		
ROOM NO.	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

**REPLACES FORM 36-8
WHICH MAY BE USED.**

(47)

Approved For Release 2008/01/03 : CIA-RDP91B00135R000200350007-6

SECRET

OLL #
83-2730

Executive Registry
83-5367

7 November 1983

Nov 7 11 26 AM '83

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Deputy Director for Administration
Inspector General
General Counsel
Comptroller
Director, Office of Public Affairs
Director, Office of Legislative Liaison

FROM:

Executive Director

SUBJECT:

Request for Contributions to CIA Portion of
DCI's Annual Report to Congress

1. The terms of reference for the DCI's Annual Report to Congress for 1983 are attached. As in previous years, our overall contribution will be limited to about ten single-spaced pages. Your individual contributions to me, therefore, should be extremely concise and address only major points. This year the DCI wishes to emphasize in broad terms our accomplishments in rebuilding our capabilities, the status of ongoing capability enhancements, and the continued need for long-term funding to achieve orderly and balanced growth.

2. The Planning Staff, working with your contributions, will prepare the Agency's portion of the Annual Report. In view of the holiday season, I would like to forward our contribution to the IC Staff shortly after mid-December to allow the IC Staff sufficient time to complete its work on the first draft by 2 January 1984. To make this possible, your contribution should reach the Planning Staff by c.o.b. 9 December.

Attachment:
Terms of Reference

SECRET

NFIB 6.1/35
27 October 1983

MEMORANDUM FOR: National Foreign Intelligence Program Managers

SUBJECT: Preparation of the DCI's Annual Report to the Congress

1. It is time again to prepare the Annual Report to the Congress. Last year's report, which began with a DCI overview of the Community followed by separate reports from CIA, DIA, NSA, INR, FBI, and SAFSS, was comprehensive, informative, and quite successful. This approach permitted us to address cooperatively and individually the progress we made toward meeting the needs of national policymakers and departmental intelligence consumers, and will be maintained this year. ☐

25X1

2. You will note from the attached Terms of Reference that this year we shall emphasize the accomplishments made by the Community in rebuilding in very broad terms. This progress report will inform Congress of the capabilities that have resulted from the enhanced levels of funding which the Community has received over the past several years. This report must present the case for sustained and predictable long-term funding needed to achieve orderly and balanced growth in the Intelligence Community. Finally, I plan to discuss overall Community management including strategic planning and cost control to demonstrate my commitment to orderly and balanced growth. ☐

25X1

3. As in previous years, I invite you to take this opportunity to address the Congress personally in your own report. We are required to provide a review of US intelligence activities as well as the intelligence activities of foreign countries directed against the US or its interests. I urge you, however, to address accomplishments and the need for sustained and dependable funding in some detail from your own perspective. ☐ ☐

25X1

☐ SECRET ☐

25X1
25X1

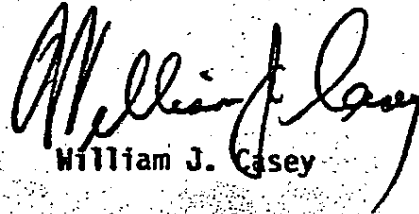
SECRET

Approved For Release 2008/01/03 : CIA-RDP91B00135R000200350007-6

The preparation of the report is being managed by the Planning and Policy Staff of the Intelligence Community Staff. Please provide the name of your action officer to , who also is prepared to discuss the proposed report further and will provide any assistance you might require.

25X1

25X1


William J. Casey

Attachment:
Terms of Reference

SECRET

Approved For Release 2008/01/03 : CIA-RDP91B00135R000200350007-6

28 October 1983

Terms of Reference
DCI's Annual Report to the Congress

Congress has reacted favorably in the past few years to the format and content of the Annual Report which has consisted of a DCI overview accompanied by reports from each of the principal Program Managers. The theme for the 1981 Report was rebuilding, which seemed appropriate for the first report by the DCI and several newly appointed agency directors. In 1982 the theme was restoring balance between HUMINT and the other INTS, between collection and analysis, and between counterintelligence and foreign positive intelligence.

The DCI's Overview

This year, the Community overview will address Congressional interest in the specific capabilities that have been or soon will be on line as a result of its increased support to the NFIP. The NFIP budgets for 1984 and 1985 contain program initiatives that were approved as far back as 1979, and which fall into three categories: expensive, high technology collectors; management and processing capabilities; and human source collection and analytical capabilities. It is time to begin to report on when these initiatives are scheduled to come on line, what additional capabilities they will provide the Community, and the future resource commitments which they carry with them. Specific examples will be cited to illustrate the investments in time and money required to bring a new initiative into operation, and the need for orderly and balanced growth in the NFIP budget, regardless of budgetary constraints, if the Intelligence Community is to continue to meet the challenges of an increasingly hostile and complex collection environment. Finally, Community strategic planning will be discussed in terms of a transition from an ad hoc to an institutionalized planning process as one of a number of Community management initiatives.

The Overview will contain the following sections:

- I. Introduction - The introduction will state this year's theme and integrate it with those of the previous years. A brief paragraph highlighting progress made in Community management will be prepared by PPS from Program Manager inputs.
- II. Intelligence Support to Policy Formulation - This section will be prepared by the NIC, as it has in past years, and will be approximately six to eight double-spaced pages long in draft. The NIC will address the major foreign policy issues of 1983, and discuss how the National Intelligence Estimates and other intelligence production supported the decisionmaking process.
- III. Accomplishments - This section, four to six pages long, will be prepared by PPS from submissions from COMIREX, the SIGINT, HUMINT, CIPC, and Information Handling Committees and the Intelligence

Producers Council. These submissions should respond to the theme stated above with references to specific programmatic examples.

- IV. Orderly and Balanced Growth - This two- to four-page section will be prepared by PBS from contributions from the same committees as above. Specific examples of new and ongoing initiatives should be selected to illustrate the costs and time required to bring a new initiative into full operating capability.
- V. Counterintelligence - Congress specifically requires that we report on counterintelligence activities. Past reports have focused on the evaluation, planning and coordination required to enhance Community counterintelligence capabilities. It is time to report on the actual accomplishments which the Community has made in this area that have been realized over the past year. This section should be three to four pages long in draft.
- VI. 1984 and Beyond - This three- to four-page section will be written by PPS and will address strategic planning and the move from informal to formal long-range planning. This section also will be used to discuss the expanding role of the NFIC in Community management.

25X1

Agency Overviews

The agency overviews will provide Program Managers the opportunity to continue to report on the status of their respective agencies. Most reports will contain an opening section on agency responses to world events. Time and space can be saved by complementing the NIC discussion of world events rather than duplicating the Overview. Program Managers are invited to follow the outline for the overview in preparing their reports, or to modify it any way they choose.

25X1

Logistics

The Annual Report now contains seven sections and last year ran 70 pages in length. We should like to maintain an average of 10 pages per agency. This means that some may expand on last year's contributions; and we, in particular, will exercise more self-control in the Overview; the ratio of double-spaced draft pages to final text has run slightly more than 2:1, including headings and margins. The following schedule should provide sufficient time to meet the 31 January deadline in an orderly manner:

1	November	-	Terms of Reference to Program Managers
1	December	-	Contributions to Overview Due
15	December	-	Overview Draft to DCI for Critique
15-31	December	-	Program Contributions Due
2	January	-	Full Draft to DCI for Review and Refinement
31	January	-	Publication and Transmittal to Congress

25X1

Page Denied

Next 1 Page(s) In Document Denied